

[REDACTED]
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Dear Hiring Manager,

My name is Emmett Freedman and I am extremely excited to be applying for the role of School Finance Manager at [REDACTED]. The opportunity to drive success in charter schools, through hands on involvement in school operations, is exactly the type of challenge I am looking for at this stage of my career. My background in corporate finance and experience working as both a teacher and board member for a nonprofit school will set me up to succeed as a strong contributor in the [REDACTED] family.

I am, first and foremost, a people person. At [REDACTED] and my previous employer, [REDACTED] this has made me a strong partner to the business groups that I support. My colleagues appreciate my comfort distilling complicated messages into digestible recommendations and willingness to defend an argument I believe in. My strong interpersonal skills have made me a go-to resource for leading meetings and presentations and has resulted in me being given two direct reports. This attitude is what has made me an effective English teacher over the last two years and is why I was asked to join the school's board to lead recruitment, marketing and community engagement efforts.

Beyond collaborating with others, I am a quick learner and enthusiastic student in everything I do. In the past four years, I have worked in two distinct industries (energy trading and consumer credit) and in a financial capacity beyond what I studied at Wake Forest University. In both situations, I leveraged relationships at the company to learn as much as I could and become a dependable source of knowledge for my peers. At [REDACTED] I am responsible for creating the annual plan for the company's largest business. In this capacity, beyond forecasting things as disparate as customer credit card spend and employee salaries, I coordinate the teams involved in the forecasting process and communicate the final plan's implications across the company. That responsibility is reflective of my knowledge of the business I support and the financial skillset I have acquired on the job.

Finally, I have been committed to teaching in some capacity since the fifth grade. I love the energy of school organizations and the importance of teachers and mentors on a student's success, and that is why I have been involved at Centro NYC for the past two years, why I am a Big Brother and on-campus recruiter at [REDACTED] in my spare time, and why I want to come work at [REDACTED]. At Centro in particular, I have been a part of an organization in which individuals make extraordinary things happen for our students, and I want to bring that into my day-to-day job.

In my spare time I am an avid distance runner and am constantly organizing friendsgivings, wine and cheese mixers and any other excuse to bring friends together. From my research of the company, the [REDACTED] community feels like a place I will be happy to call home.

Please reach out with any questions to [REDACTED]@gmail.com or give me a call at [REDACTED]. I am happy to provide references as well from any of the organizations I have worked with.

Thank you for your consideration,

Emmett Freedman